

STRATEGIC PLAN UPDATE  
MARCH 7, 2017



# Target 1

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Increase every student's achievement through improvement of the instructional core (the relationship between teachers' knowledge and skill, students' engagement in their own learning, and academically challenging content—not the qualities of any one in isolation).

# Activity: District Improvement Plan and School Improvement Plan implementation

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- District Improvement Plan created for the next two years (2015-2017) now focused on Every Student Succeeds Act
  
- Areas of focus include:
  - ▣ Mathematics and Reading through the following:
    - Instruction
    - Content
    - Equity for All Students

# District Improvement Plan Focus Areas

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- Focus areas include the following:
  - Instruction
    - Continued implementation of the Teacher Principal Evaluation
    - New teacher orientation continued support throughout the 2016-17 school year
    - Coaching for Title I Schools – EBE and TCE recipients of Title I Improvement Awards
  - Content
    - Implementation of the Washington State Learning Standards (Common Core and New Generation Science)
    - Focus on Reading and Mathematics Improvement
    - “Stop gap” plan for elementary mathematics implemented
    - Beginning science work

# District Improvement Plan Focus Areas

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- Equity for All Students
  - ▣ Integration of elementary ASSIST programs
  - ▣ Development and implementation of a middle school behavioral program
  - ▣ Focus on providing access to curriculum materials through instructional strategies- instructional coaches supporting
    - Title I /Learning Assistance Program (LAP) Coordinator assisting in facilitating school improvement work
    - Mathematics Support from Maryann Stine in special education mathematics and high school algebra

Activity: Provide professional development for all staff to improve the instructional core.

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- Working with Technology TOSAs with Kevin Plambeck
- Tech Day
- Tech Week- training for all staff including para educators
- Maurene Stanton applied for a state para educator grant
- Collaborative work with Maryann Stine for mathematics
- Professional Development Wednesdays
- New Teachers

# Professional Development/Activities Related to Suicide Prevention

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- Continued to meet with the prevention group
- ASSIST Training will be held on March 27<sup>th</sup> and 28<sup>th</sup>
- Safetalk training scheduled for March 29<sup>th</sup>
- Scheduled Joanne Harpel for postvention speaker/resource night November 2<sup>nd</sup>
- Peer to Peer Training scheduled for April 17<sup>th</sup> and 18<sup>th</sup> at SHS and LHHS

# Full Day Kindergarten Implementation

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- Fully implemented FDK for the second year.
- Gearing up for implementation for next year.



# Additional Work

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- Community Truancy Board
  - ▣ Three students and families have been a part of the CTB so far
  - ▣ Follow up from the members regarding the students
  - ▣ Positive results
  - ▣ Next meeting is March 23rd

# Additional Work

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- 24 Credit Committee
- Need came out of Engrossed House Bill 6552
- 22 member committee
- Recommendations include:
  - ▣ Adjusting courses/materials for Algebra I students/pre algebra support
  - ▣ An intervention specialist
  - ▣ Beginning to look at various high school schedules

# Human Resources

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- 280 Instructional Staff
  - 23 New teachers in 2016-17 School Year
    - 11 Continuing
    - 12 Non-Continuing
  - 5 Certificated transfers
- 266 Classified Staff
  - 22 New classified staff in the 2016-17 School Year
- 17 Non-Represented Staff
  - 1 New Non-Represented staff in 2016-17 School Year
  - 1 Non-Represented Transfer
- 23 Administrative Staff
  - .5 Dean of Students (SHS)
  - .5 CTE Assistant Director

# Target 2

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Model and maintain a collaborative culture and common vision in which mutual trust, respect, understanding, and effective communication exists between the students, staff, parents, and community.



Activity: Ensure systems are in place to effectively communicate district goals and programs as well as meaningfully engage parents and community members to increase the achievement of each student.

- District Key Communicators – October 11, January 24, 2017
- District and school websites
- Parent Advisory Committee (Title I)
- Parent Nights
- Handouts in school offices
- PTA/Booster club meetings
- Partnerships at each school
- SHS replacement planning committee
- Community speakers
- Monthly staff newsletter
- School volunteers
- District Improvement Planning
- Technology Committee
- Facility Advisory
- Bond community forums
- Guest editorials
- District Facebook page
- Bond video
- Bond presentations
- Bond brochure/poster boards

# Target 3

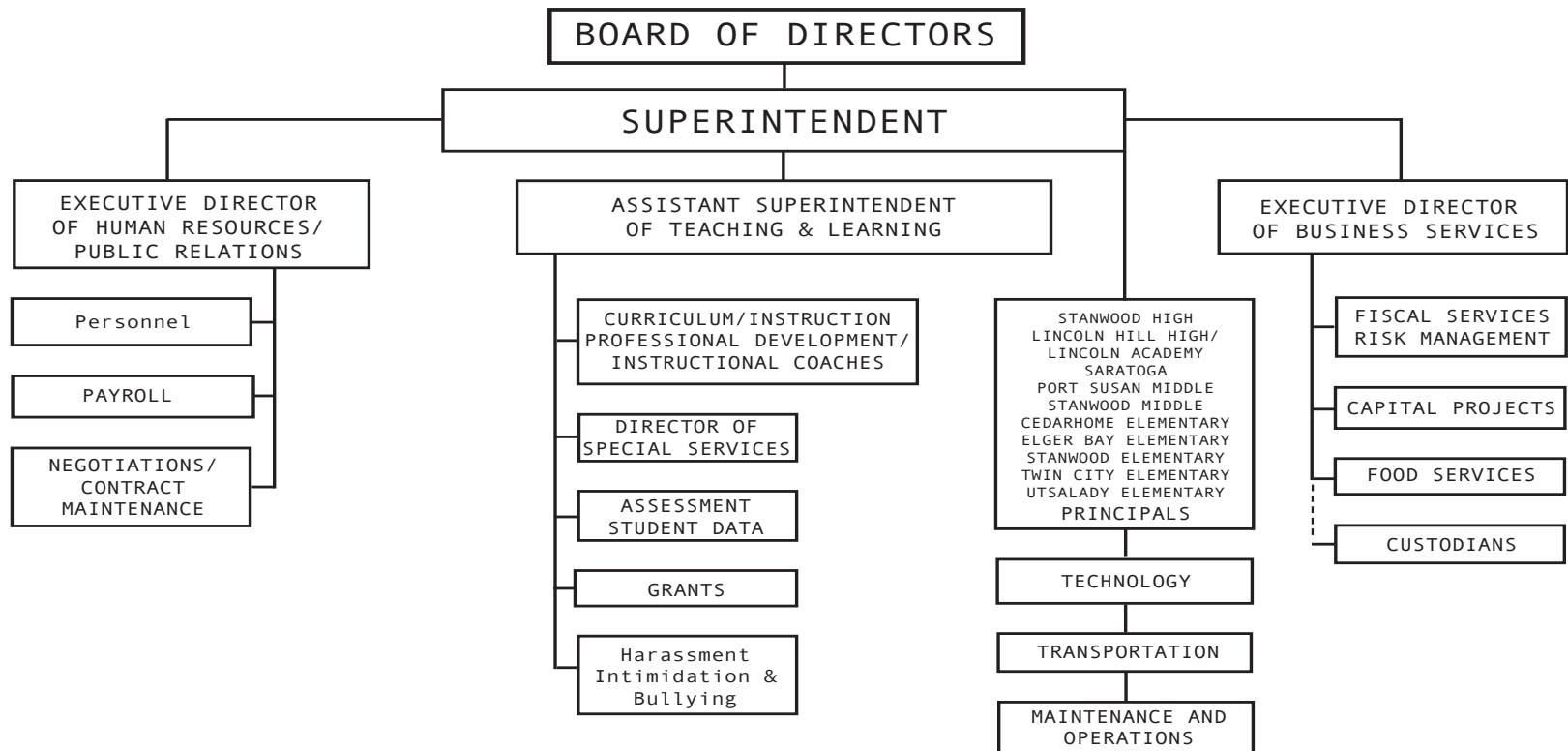
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Maintain and provide structures (Resource Allocation, Building/Grade Level Configurations, Organizational Chart) and systems (Transportation, Food Service, Maintenance/Facilities, and School Safety) necessary to support the instructional core.



Activity: Ensure support systems are in place so teaching staff can focus on the instructional core.

**STANWOOD-CAMANO SCHOOL DISTRICT #401**  
**ORGANIZATIONAL CHART 2016-17**



Activity: Ensure support systems are in place so teaching staff can focus on the instructional core.

## **Transportation:**

### □ Elink

- Our department is working toward providing parents and schools more timely and accurate transportation information using the web based tool called Elink.

### □ Three New 78 Passenger Buses and One Special Needs Bus

- Three type D buses and one type A bus have been ordered to replace those buses falling off depreciation schedule.

### □ New Lighting

- Our department has been taking advantage of the Snohomish County PUD's rebate program to replace all the lighting at our facility with LED lighting for better security and energy savings.



## Activity: Create systems for a proactive approach to maintenance.

### **Maintenance:**

#### □ Work Order System Changes

(1) Daily assignment of all new work orders, (2) Daily tracking of work orders being performed and accountability of time, (3) Open communication with custodial staff on status of work orders

#### □ Individual Weekly Meetings with Maintenance Personnel

(1) Discuss previous weeks performance, (2) Discuss outstanding work orders, (3) Provide feedback

#### □ Daily Meetings with Maintenance Personnel

(1) Discuss the goals for the day, (2) Prioritize work orders, (3) Offer solutions to problems, (4) Offer assistance

#### □ Fix Deficiencies with Heating, Air Ventilation and Lighting Request for Facility Rentals and After Hour Events at SHS, SMS, and LHHS

(1) Utilizing Google Calendar with office and custodial staff to schedule heat, air ventilation

## Activity: Create systems for a proactive approach to maintenance (continued).

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### **Maintenance:**

- ❑ **Employment of New HVAC Technician**
  - (1) Training and assisting new HVAC Technician on facility systems and operations
- ❑ **Assist Executive Director of Business Services**
  - (1) Planning and implementation of capital maintenance projects, (2) Attend scheduled meetings
- ❑ **Energy Conservation Measures**
  - (1) Capitalized on a PUD rebate to replace all florescent tubes with LED lights at EBE,UES, Transportation, and parts of SHS. 3,200 LED tubes were installed, resulting in improved lighting and a 40% savings in energy
- ❑ **Auditing Invoices**
  - (1) Analyze invoices for accuracy and potential changes that would result in savings, (2) Match invoices to work orders to make sure the right product is being purchased

## Activity: Create systems for a proactive approach to maintenance (continued).

### **Maintenance:**

#### □ Auditing Invoices

(1) Analyze invoices for accuracy and potential changes that would result in savings, (2) Match invoices to work orders to make sure the right product is being purchased

#### □ Workplace Expectations

(1) Work with personnel to communicate new expectations, (2) Continue to find ways to improve workplace expectations

#### □ Professional Development

(1) Joined Washington Associations of Maintenance and Operations Administrators (WAMOA)

Activity: Ensure support systems are in place so teaching staff can focus on the instructional core.

### **Food Services Program:**

- Planning and budgeting for FY 2017-18 is in process
- Health & Wellness Committee Meetings started
- Applied for Summer Feeding Program
- Capital project levy improvements are in the planning stage for Stanwood Middle School
- Upcoming Food Service Audit preparation

Activity: Ensure support systems are in place so teaching staff can focus on the instructional core.

## Technology:

- This fall, the Technology Services Group oversaw the final phase of teacher laptop distribution.
  - ▣ All certificated teaching staff have now received a MacBook Pro, adaptors and a laptop bag.
- Two Tech TOSA's (Teachers on Special Assignment) continue to provide professional development for technology. They are focusing on Google Doc training, Internet safety training and other requested training to support teaching and learning.
- TechDay 2017 (professional development day for technology) in October was a huge success! The day included specific technology training in over 40+ sessions. The summer "TechFest" was a very popular as a before school professional development opportunity.
- Continued work on the refinement of software and applications within the virtual desktop infrastructure is ongoing.

Activity: Ensure support systems are in place so teaching staff can focus on the instructional core.

## **Technology (continued):**

- ❑ Over the summer of 2016, the network infrastructure was completed.
- ❑ Mitel Voice Integration Hardware and VOIP Phones (voice over internet protocol) installations are completed. All buildings in the district now have new phones!
- ❑ To view current updates and intended projects for technology, visit the Technology Services Group website at <http://techgroup.stanwood.wednet.edu/>

Activity: Ensure support systems are in place so teaching staff can focus on the instructional core.

## **2016 – 2017 Tech Projects**

- Implementation of mobile labs at SHS, PSMS SMS, CES, SES and SAR. These are essential for spring testing.
- Teacher presentation systems (projector and document camera) will be disseminated in some schools. Brands/ models have yet to be determined, nor the order in which they will be installed.
- Wireless Infrastructure upgrades will continue using E-Rate dollars from the federal government.
- Expansion and upgrade of the uninterruptible power supplies (battery backup) will be installed in data closets. This project is also funded mostly by the E-Rate dollars.

Activity: Ensure support systems are in place so teaching staff can focus on the instructional core.

## **2016 – 2017 Tech Projects**

- Improvement of security at elementary and middle schools which includes the installation of cameras and door access controls.
- Printer replacements will begin late spring with main office areas first. Not every printer in the district is being replaced. We are beginning with multi- function printers that are very cost effective to operate.
- Adaptive and assistive technologies to support student learning are being evaluated and selected by an Assistive Technology Committee. The planning is taking place this year and implementation is scheduled for the 17- 18 school year.



Activity: Ensure the Facilities Advisory Committee (FAC) provides continuous feedback regarding district facilities to the Board of Directors and community.

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- Planning for the FY 2016-17 facility improvement projects included in the capital levy began in August 2016.
- The Stanwood High School, Lincoln Hill High/Academy, Saratoga, Maintenance/Technology, and Sports Field Planning:
  - 68.64% of the voters approved the ballot measure on February 14, 2017 (only one precinct in the district was below 60%)
  - Steps have been taken to move the project forward:
    - Selected bond attorney and underwriter; developed timelines for the first bond sale
    - Extended architect contract to complete the Study and Survey and Educational Specifications
    - Initiated project manager selection process
    - Board approval for traffic study contract
    - Initiated negotiations with architect to begin design work; reviewed preliminary schedule
    - Met with state officials to review state matching fund eligibility

Activity: Ensure a strong instructional core and fiscal stability are maintained through budget and staffing allocation models.

- Enrollment projections are made well into the future and are updated several times each year; preliminary enrollment projections for Fiscal Year 2017-18 will be presented to the board and community this spring.
- Impacts of declining economic resources and legislative action will be evaluated as the information becomes available. Such impacts have will be incorporated into the FY 2017-18 budget.
- Staffing allocation models have been reviewed and updated, as appropriate to reflect current staffing. Changes in the state allocation model will be applied to the district staffing models.
- Informational budget presentations will be made this spring to the Key Communicators group and School Board.

## Activity: Up-grading systems to improve school safety

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- Renegotiated the School Resource Officer contract with the City of Stanwood.
- The Facilities and Technology Levy approved by voters in 2013 provides funding for security improvements in the FY 2016-17 capital levy budget.

QUESTIONS